Tempus Project 543727-TEMPUS-1-2013-1-IT-TEMPUS-SMGR
ON-LINE QUALITY ASSURANCE OF STUDY PROGRAMMES
EQUASP

CRUI – Conference of the Italian Rectors

Piazza Rondanini 48 – Rome
(behind Pantheon Square)

24-26 November 2015

Training Seminar on Software for on-line documentation of the QA of SPs and on-line Monitoring of the SPs' Quality perceived by Stakeholders

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Objective of the EQUASP Project

To improve the quality of technological SPs through internal QA systems focused on the learning outcomes definition and an online documentation and monitoring system consistent with the Standards and Guidelines for Quality Assurance in the European Higher Education Area.

For further information see: http://equasp.tstu.ru

Consortium members

Russian Federation partners:

- **Don State Technical University, Rostov-on-Don**
- **Tambov State Technical University**
- **Tomsk Polytechnic University**
- **St. Petersburg Polytechnic University**
- **Ural Federal University n.a. Boris Eltsin, Yekaterinburg**
- **Astrakhan State University**
- **MADI Moscow Automobile and Road Construction State Technical University**
- **Volgograd State Technical University**
- **MIIGAIK Moscow State University of Geodesy and Cartography**
- **Ministry of Education & Science of Russian Federation, Moscow**
- **Association for Engineering Education of Russia, Moscow**
- **Vyatka State University, Kirov**

European Union partners:

- **University of Genoa, Italy, coordinator institution**
- **Kaunas University of Technology, Lithuania**
- **Polytechnic University of Catalonia, Barcelona, Spain**
- **Slovak University of Technology in Bratislava, Slovakia**
- **CINECA, Bologna, Italy**
- **CRUI, Conference of Italian Rectors, Rome, Italy**

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The aim of EQUASP project is the definition and implementation of an on-line documentation and monitoring system for the quality assurance (QA) of study programmes (SPs) in the Russian Federation, consistent with the European Standards and Guidelines for Quality Assurance, in order to promote their quality, transparency and comparability at national and international level.

The first steps of the project have regarded the definition of the EQUASP Standards and Guidelines for internal QA of SPs and of the questionnaires for the monitoring of the SPs' quality perceived by stakeholders. The results of these activities have been gathered in the documents "EQUASP Standards and Guidelines for internal Quality Assurance of Study Programmes (EQUASP Model)" and "EQUASP Questionnaires for the monitoring of the perceived quality of study programmes", approved by the by the Project Board in the Moscow meeting on 11 March 2015 and available on the project web site at http://equasp.tstu.ru/documents.php.

Then each Partner University has defined its organization and responsibilities for the documentation of the QA of SPs. The Project Board has taken note of the organization and responsibilities of the Partner Universities in the Tambov meeting on 14 October 2015. Contextually, the software for the on-line documentation of the QA of SPs and for the on-line monitoring of the SPs' quality perceived by stakeholders have been designed and produced.

The main aim of the Rome Training Seminar will be the introduction and training of the Partner Universities to the implementation and use of the software for the on-line documentation of the QA of SPs and for the on-line monitoring of the SPs' quality perceived by stakeholders.

Monday 23 November 2015
Participants arrival in Rome and accommodation

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Overall programme for the Training Seminar, 24-26 November 2015

Tuesday 24 November 2015		
Venue: CRUI, Piazza Rondanini, 48 (behind Pantheon Square)		
Training Seminar on Software for on-line Documentation of the QA of SPs and on-line Monitoring of the SPs' Quality perceived by Stakeholders		
08.30 - 10.00	• *Administrative & bank procedures for Russian staff* • *Registration*	
10.00 - 10.30	Welcome speeches • Dr. E. Stefani, CRUI Director • Mr. A. Musaio, EQUASP Project Manager	CRUI representatives
10.30 - 11.15	**Example of documentation of the QA of SPs** (1st part)	Prof. A. Squarzoni
11.15 - 11.30	*Coffee break*	
11.30 - 13.30	**Example of documentation of the QA of SPs** (2nd part)	Prof. A. Squarzoni
13.30 - 14.30	*Lunch*	CRUI - UNIGE
13.30 - 14.30	*Administrative & bank procedures for who has not accomplished them in the morning*	
14.30 - 17.30	**Structure and implementation of the software for the on-line documentation of the QA of SPs**	Mr. M. Rimondi, CINECA
14.30 - 17.30	**External Quality Control Team Meeting**	Prof. A. Stella, UNIPD Prof. J. C. Quadrado, ISEL Prof. A. Belotserkovskiy, TverSU

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Wednesday 25 November 2015		
08.30 - 09.30	• *Administrative & bank procedures for the Russian staff who did not accomplish them on 24th* • *Registration*	
09.30 - 11.00	**Training to the implementation and use of the software for the on-line documentation of the QA of SPs** (1st part)	Mr. M. Rimondi, CINECA Mrs. B. Stanikuniene, KTU Prof. J.J. Perez, UPC Prof. J. Gazparik, STUB Prof. A. Squarzoni, UNIGE
11.00 - 11.30	*Coffee break*	
11.30 - 13.00	**Training to the implementation and use of the software for the on-line documentation of the QA of SPs** (2nd part)	idem
13.00 - 14.00	*Free lunch ("going Dutch")*	
14.00 - 17.00	**Structure and implementation of the software for the on-line monitoring of the SPs' quality perceived by stakeholders**	Mr. M. Rimondi, CINECA

20.00	*Social Dinner*	CRUI - UNIGE

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Thursday 26 November 2015		
09.00 - 09.30	*Registration*	
09.30 - 11.30	**Training to the implementation and use of the software for the on-line monitoring of the SPs' quality perceived by stakeholders** (1st part)	Mr. M. Rimondi, CINECA Mrs. B. Stanikuniene, KTU Prof. J.J. Perez, UPC Prof. J. Gazparik, STUB Prof. A. Squarzoni, UNIGE
11.30 - 12.00	*Coffee break*	
12.00 - 13.30	**Training to the implementation and use of the software for the on-line monitoring of the SPs' quality perceived by stakeholders** (2nd part)	idem
13.30 - 14.30	*Lunch*	
14.30 - 17.00	**Summing-up and** **Close of the Seminar**	Prof. B. Stanikuniene, KTU Prof. J.J. Perez, UPC Prof. J. Gasparik, STUB Mrs. K. Tolkacheva, AEER Prof. A. Squarzoni, Mr. A. Musaio, UNIGE

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"Oh Rome! My country! City of the soul!" (Lord Byron)

Traditionally founded in 753 BC by Romulus and Remus, Rome began its great development beginning from the 10th century BC till it became first a Republic and then the centre of a great empire, the Roman Empire.

Rome contains an exceptional artistic patrimony, glorious heritage to its great past. Besides the imposing rests of its magnificent history throughout all the period of the Roman Empire and Renaissance with the pieces of Raphael, Michelangelo, among the most famous artists.

The works of the architects Borromini and Bernini, masters of the Baroque, left an indelible and representative sign to the city, embellished by a great numbers of palaces, villas, and fountains.

Many works of art by the greatest artists of Italy and of the world are gathered in the famous museums of the city and in its churches, and in the Vatican.

Rome is also the Italian centre of dramatic arts and cinema: the famous *Cinecittà*, the "Italian Hollywood", is the prestigious set of many glorious national and international movies such as *Ben Hur* by William Wyler (1959), *I Vitelloni* by Federico Fellini (1953), *The English patient* by Anthony Minghella (1996) and *Gangs of New York* by Martin Scorsese (2002), among others.

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CRUI
The Conference of Italian University Rectors

The CRUI is the association of Italian State and non-State universities.

Established in 1963, as a private association of Rectors, the Conference of Italian University Rectors (CRUI) has over time acquired an acknowledged institutional and representative role, as well as a practical capacity to influence the development of the university system, through its intense activity of study and experimentation.

As the representative body of Italian universities, CRUI is in the front line for the introduction of innovative elements and the dissemination of methodologies, projects and programmes among the universities.

A strong Institutional role

The CRUI engages in the provision of proposals, consultation, and co-ordination in relation to the key questions and issues of the university system. It is a leading point of reference as regards the questions and needs of academic world as a whole for the Italian Parliament and the Italian Ministry of Education.

A new university system

The CRUI develops and supports the model of autonomous universities established by the Italian Parliament and together with other European partners, within the framework of the commitments undertaken by Italy in an international context, it is working to build the European Higher Education and Research Area.

Innovative models and methods

Given its acknowledged skills and expertise, the CRUI, thanks to the close integration with CRUI Foundation, develops and organizes innovative initiatives and projects for universities; experiments with new models and methodologies that can be adopted by universities; promotes and engages in communication within the university system; manages programmes and services for universities.

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HOW TO REACH THE ROMA CITY CENTER FROM THE AIRPORT ("FIUMICINO – LEONARDO DA VINCI")

From Fiumicino airport, you can take a taxi, or a train, or the Shuttle Bus to reach the center of Rome.

Taxi

Taxi station is outside the airport's arrival (Terminal 1, 2, 3, and 5).
Prices vary from € 48 to € 55, depending the final destination: please refer to
http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-taxi
Taxi is eligible if used by at least three people. Please collect receipt mentioning itinerary.

Train

There is a railway station (FS –Trenitalia) within the airport. There are two railway lines:

- **Leonardo Express direct** to Termini Station, every 30 minutes. It takes approximately 30 min. Ticket price is € 14.
- **Sabina-Fiumicino line (FR1)** leaving from Fiumicino railway station to Rome, every 20 minutes about. It stops in some of the main Roman railway stations (Trastevere, Tiburtina, Tuscolana, Ostiense); the most relevant one is Trastevere. Ticket price is € 8.
- Both the costs for Leonardo Express and Sabina-Fiumicino are eligible.

http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-train

Bus Shuttle (http://www.sitbusshuttle.com/en)

Shuttle Buses are at the BUS Station adjacent to the exits from Terminal 3–Arrivals.
The bus stops in Rome at Termini Station (via Marsala) and Vaticano (Via Crescenzio).
The service is active every day from Monday to Sunday and tickets can be purchased on-line or on the bus. The journey takes approximately 55 min. and the buses run approximately every half hour. Ticket price is € 6. Timetable: http://www.sitbusshuttle.com/en/timetable/.

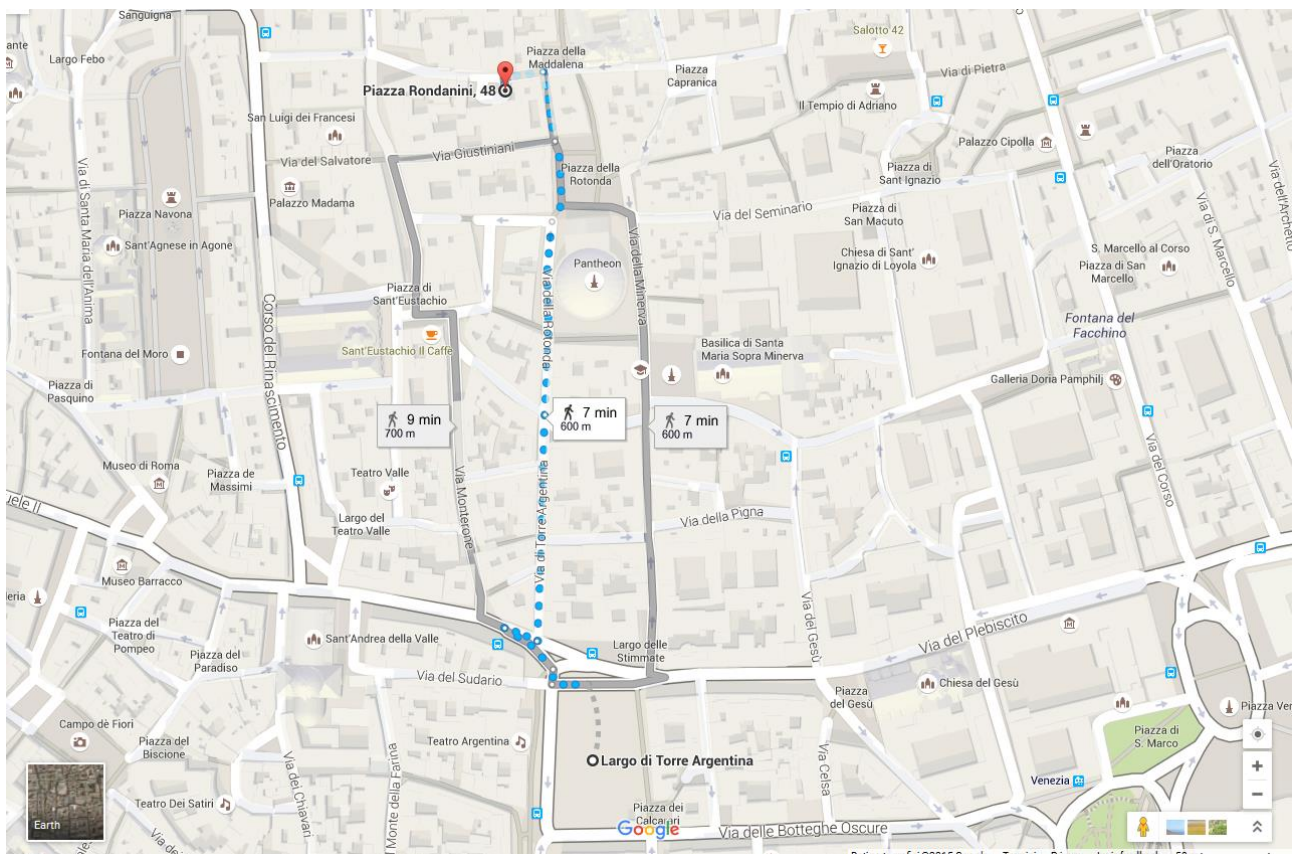Be aware that the bust shuttles are very often stuck in **traffic jam**.

HOW TO REACH CRUI'S HEADQUARTER FROM TERMINI RAILWAY STATION

At the station take bus number either 40 or 64 and get off in Piazza di Torre Argentina. From there, beside La Feltrinelli bookstore, walk all the way down Via di Torre Argentina till it becomes Via della Rotonda, Piazza della Rotonda and eventually Via della Rosetta. Once you reach the end of the latter, turn left on Via delle Colonnelle. Half way through it you will find Piazza Rondanini. CRUI's headquarter is located at number 48, floor 1.

HOW TO REACH CRUI'S HEADQUARTER FROM TRASTEVERE RAILWAY STATION

At the station take the tram n. 8 and get off at "Venezia" stop; from here take Via degli Astalli, turn left in Via di Piè di Marmo, pass by the Minerva's obelisk (on your right) and the Pantheon (on your left), turn left in Piazza della Rotonda, walk up until Via della Rosetta, turn left in Via del pozzo delle cornacchie. Piazza Rondanini is on your left.

On foot, the most suggested reference point is **Largo di Torre Argentina**: here below you can find the map with three possible routes from Largo di Torre Argentina to Piazza Rondanini, 48.

Info:
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